

Main requirements

- To clean external windows, glass doors, glass canopies over entrance doors (front, rear and side) and balconies.
- To achieve clean and smear free window glass, glass canopies and clean window/door frames and sills on completion of each visit.
- Where specified some internal window cleaning will be required. This may include internal atriums, conservatories, skylights and other non-standard windows.

First Visit

At the first visit the contractor will do a full clean of all windows, canopies, external doors, frames and sills to bring them up to a good standard for the ongoing visits.

Routine Works

The contractor will sign the attendance poster, which can be found in the communal areas, on each visit to confirm they have been and carried out the required work.

- Unless otherwise specified the visits will be monthly
- Windows, canopies, doors, frames and sills to be clean on each visit.
- Communal external doors e.g. entrance doors and bin store doors integral to the building should be clean on each visit.
- All glass is to be left clean and smear free - The contractor will ensure there are no runs or streaks following cleaning.
- Any stubborn stains or marks, the contractor will make us aware of the locations and provide solutions/alternative methods to remove them.

Window Cleaning Specification

Routine Works (Cont.)

- All frames, sill's and doors are to be left clean, clear of dust and debris such as cobwebs, dirt and litter.
- The contractor will report any damaged glass, frames, sills, doors and seals to us to arrange for its repair.
- The contractor will arrange for any damage they cause during the cleaning to our properties to be rectified and ensure they report the incident to us as part of their weekly reports.
- The contractor will make sure correct signs are clearly displayed to avoid any accidents and that equipment does not block access ways where possible.
- The contractor will let us know of any inaccessible windows that we haven't already identified and advise us of a method of cleaning those areas.

Water-Fed pole system (Anything above Ground floor):

- The pure water cleans the windows without the use of detergents, using the water flow and a flexible brush to loosen dirt and leave the window even cleaner than using traditional detergents. Water will be left on the windows but this will dry naturally without leaving any smears.

Health and Safety

- Unless otherwise specified ladders will not be used at any site for health and safety reasons.
- Accessible Windows, canopies, and atriums may require the use of specialist equipment.