

Winter is the most important time of year for preparatory work and rejuvenation projects. Putting our best effort in now will ensure that our standards are easily maintained throughout the coming year.

With that in mind, we have produced this Winter Works Programme. It is your guide to best practice for this season’s grounds maintenance activities.

## Winter Works

Your scheme is scheduled to receive a full winter works program that will be split into 2 stages:

### Stage 1 – November/December

*Leaf Clearance and Litter Picking and weather permitting Moss removal*

### Stage 2 – January/February

*Shrub pruning / Hard Standing Areas*

GM Task	How / When
<b>Stage 1</b> <i>Leaf Clearance</i>	<ul style="list-style-type: none"> <li>• <b>How</b> – Manual leaf-clearing and leaf-blowing equipment should be used where appropriate. This will need to be supported by the use of rakes.</li> <li>• <b>When</b> – Generally from the beginning of October to the end of December, although leaves may continue to fall well into January</li> </ul>
<b>Stage 1</b> <i>Hard Standing Areas</i>	<ul style="list-style-type: none"> <li>• <b>How</b> – Manual and mechanical cleansing of hard surfaces using best horticultural practices with the use of hand tools and specialist mechanical moss removal brushes.</li> <li>• <b>When</b> – Between November to December</li> </ul>
<b>Stage 2</b> <i>Shrub Pruning</i>	<ul style="list-style-type: none"> <li>• <b>How</b> – All dead, dying, weak, diseased and crossing shoots or branches must be removed to achieve a good shape for individual shrubs. Where shrubs are overgrown or neglected, a heavy/remedial prune may be required. Pruning should only ever be done with sharp, approved loppers, bowsaws and secateurs. Hedge cutters will only be allowed when specific evergreen shrubs such as Laurel, Pyracantha etc.</li> <li>• <b>When</b> – Between January to February</li> </ul>
<b>Stage 2</b> <i>Hard Standing Areas</i> <i>Sites requiring additional works</i>	<ul style="list-style-type: none"> <li>• <b>How</b> – Manual and mechanical cleansing of hard surfaces using best horticultural practices with the use of hand tools and specialist mechanical moss removal brushes.</li> <li>• <b>When</b> – Between January to February</li> </ul>